



# RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

**DELEGATED OFFICER DECISION** Martin Kelly  
**TAKEN BY:**  
**PORTFOLIO AREA:** Growth and Development

**SUBJECT: Establishment of a Dynamic Purchasing System (DPS) – professional services for Growth Lancashire Ltd**

## 1. DECISION

To approve suppliers across 12 lots following the first round of submissions via a new DPS relating to the provision of professional services for Growth Lancashire Ltd. The DPS will run for a period of 2 years, with the option to extend for two further one year periods.

## 2. REASON FOR DECISION

Growth Lancashire is required to follow the procurement regulations of the Council as its accountable and employing body. The Council has supported the company to establish a DPS across 12 lots. All submissions have now been evaluated for compliance and against quality thresholds. Those suppliers who have passed both elements will now be invited onto the DPS.

## 3. BACKGROUND

Growth Lancashire Ltd is a vehicle for partnership working in the fields of business support and economic development. It is owned by several Lancashire local authorities and operates across the County. The company's employing and accountable body is Blackburn with Darwen Borough Council, and it is required to follow its procurement regulations.

Growth Lancashire is increasingly providing paid-for services to Local Authorities and other clients, including the private sector. To date, this has focussed on heritage and conservation, and arboriculture. However, a comprehensive scoping exercise has highlighted demand and potential opportunities for the delivery of other activity across a broad range of professional services.

Being able to provide additional services will create added value for the company's stakeholders – both public and private – and ultimately support the economic activity of Lancashire. In order to meet demand, Growth Lancashire requires access to additional capacity and expertise alongside its existing in-house team. A DPS has been established and will be used by Growth Lancashire to access additional professional services support.

## 4. KEY ISSUES AND RISKS

The risks associated with establishing a DPS are minimal as the awarding of activity or specific pieces of work to suppliers will be the subject of further procurement exercises, where cost and quality will be assessed.

In terms of key issues, a DPS allows for new suppliers to join throughout the lifetime of the contract, providing that they fulfil the necessary compliance and quality requirements.

**5. OPTIONS CONSIDERED AND REJECTED**

A traditional Framework was considered, however this approach was discounted on the basis that it would not give the same flexibility offered by a DPS, whereby new suppliers can be added to the DPS during the lifetime of the contract.

**6. DECLARATION OF INTEREST**

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

N/A

<b>VERSION:</b>	<b>1</b>
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<b>CONTACT OFFICER:</b>	Matthew Sidgreaves, Head of Growth Lancashire Ltd
<b>DATE:</b>	14 <sup>th</sup> December 2020
<b>BACKGROUND DOCUMENTS:</b>	N/A

Signed:



**Director**

**Date:17/12/20**